



DELLA INTERNATIONAL COLLEGE

RTO: 21738 | CRICOS: 02716C

we aspire to be the best

Certificate III in
Carpentry
Della International College Pty Ltd.



www.dellainternational.edu.au

**CPC30220 Certificate III in Carpentry****Student Course Guide**

Course Code:	CPC30220
Course Name:	Certificate III in Carpentry
Course Type:	Accredited
Course Level:	3
Course Location:	Level 1, 150 - 154 A'Beckett Street, Melbourne, VIC 3000 Unit 4, 149 Anderson Road, Sunshine – 3020
Course Duration:	Fulltime: 100 weeks @ 20 hours per week 89 weeks class delivery 11 weeks Holiday
Enquiries	Phone: +61 3 93299430 Email: info@dellainternational.edu.au
Course Overview	This is a trade qualification for carpenters in residential and commercial workplaces. It includes setting out, manufacturing, constructing, assembling, installing and repairing products made using timber and non-timber materials. Occupational titles may include: ▪ Carpenter - Commercial ▪ Carpenter - Formwork ▪ Carpenter – Residential
Licencing and Regulatory Information	All Carpenters are required to be licensed by 2022 if: • A carpenter will need to be registered if they run their own business and subcontract to builders or clients • A carpenter will need to be licensed if they are an employee. Full details on the licensing requirements can be found on: https://www.mbav.com.au/mandatory-trades-registration-and-licensing and applications for a license can be found at: https://www.vba.vic.gov.au/building/registration State and territory jurisdictions may have different licensing, legislative, regulatory or certification requirements. Relevant state and territory regulatory authorities should be consulted to confirm those requirements. Della International College delivers the qualification CPC30220 Certificate III in Carpentry in its entirety however, all students wanting to carry out work on a construction site will need to complete the unit <i>CPCCWHS1001 Prepare to work safely in the construction industry</i>, this unit is in addition to the qualification CPC30220 Certificate III in Carpentry and is completed externally. Completion of the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (ASCC 2007) is required before entering a construction work site. Achievement of unit CPCCWHS1001 covers this requirement. This unit is often referred to as a white card and is completed externally from Della International College. The undertaking of a white card is an additional cost to the student (approximately \$149AUD) and is not included in the Delivery of the Qualification at Della International College.



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	The undertaking of this unit ensures compliance with Worksafe Victoria National Standard for Construction Work and provides workers with the legal requirement to access a construction site. White Card can be undertaken through any of the following providers that are approved by WorkSafe Victoria and accredited by the Australian Skills and Quality Authority (ASQA) to deliver this training course.						
Credit Transfer and Recognition of Prior learning	Della International College offers Recognition of Prior Learning (RPL) and Course Credit to students through the enrolment process. Della International College recognises qualifications issued by other RTOs. Please consult with the Compliance Manager for further information if you are unsure if either of these apply to you.						
The sequence of Delivery and Assessment/ Course Structure	This program will be delivered over 100 weeks. Learners are provided with learning resources, training manuals and assessment requirements. Classroom-based training sessions to develop the knowledge and theoretical understandings required to undertake activities within a potentially highly regulated industry. Classroom settings will ensure full access to computers, internet, whiteboards, workbooks and textbooks. Practical training and experience in a simulated environment allowing for training, practice and assessment to occur in an appropriate environment (subject to units). A Simulated environment is an environment that closely resembles the real workplace in its function and operation and provides access to a broad range of related Experiences, tools and materials This environment will allow students to develop and demonstrate their skills in relation to carpentry within appropriate simulated situations. During the practical sessions, enough time is allocated to students to perform the required tasks, practice their skills, reinforce their knowledge and prepare themselves for the practical assessments. Private / Out of Class Study - Students need to allocate few hours of self-study time per unit of competence to complete workbook activities and the associated review questions to enhance their understanding. This time is in addition to the structured supervised hours of training. Delivery Weekly Hours The face-to-face delivery of this qualification will combine theory in classrooms and practical training in a simulated environment. Each week, students will attend 20 hours of face-to-face/online training and assessment.						
Cluster	Duration	Core/ Elective	Unit Code and Title	Total Delivery	Asses sment	Self- Study	Total Hours
1	3	Core	CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry	40	20	6	66
	2	Core	CPCWHS3001 Identify construction work hazards and select risk control strategies	20	20	4	44
	2	Elective	CPCCOM1013 Plan and organise work	20	20	4	44



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	2	Core	CPCCOM1014* Conduct workplace communication	20	20	4	44
2	2	Core	CPCCOM1015 Carry out measurements and calculations	20	20	4	44
	2	Core	CPCCCA3025* Read and interpret plans, specifications and drawings for carpentry work	20	20	4	44
	2	Core	CPCCOM1012* Work effectively and sustainably in the construction industry	20	20	4	44
3	2	Core	CPCCOM3001 Perform construction calculations to determine carpentry material requirements	20	20	4	44
	3	Elective	CPCCCM3005 Calculate costs of construction work	40	20	6	66
4	2	Core	CPCCCM2006 Apply basic levelling procedures	20	20	4	44
	6	Core	CPCCCA2002* Use carpentry tools and equipment	80	40	12	132
	2	Core	CPCCCA2011* Handle carpentry materials	20	20	4	44
5 Book 1	2	Core	CPCCCA3002* Carry out setting out	20	20	4	44
	2	Core	CPCCOM3006 Carry out levelling operations	20	20	4	44
	1	Elective	CPCCCM2002* Carry out hand excavation	10	10	2	22
	2	Core	CPCCCA3028* Erect and dismantle formwork for footings and slabs on ground	20	20	4	44
	2	Core	CPCCCO2013* Carry out concreting to simple forms	20	20	4	44
	2	Elective	CPCCCA3027* Set up, operate and maintain indirect action powder-actuated power tools	20	20	4	44
6 Book 1	3	Core	CPCCCA3003* Install flooring systems	40	20	6	66
	3	Core	CPCCCA3004* Construct and erect wall frames	40	20	6	66
6 Book 2	2	Core	CPCCCM2008* Erect and dismantle restricted height scaffolding	20	20	4	44
	3	Core	CPCCCM2012* Work safely at heights	40	20	6	66
	3	Core	CPCCCA3005* Construct ceiling frames	40	20	6	66



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6 Book 3	3	Core	CPCCCA3007* Construct pitched roofs	40	20	6	66
	2	Elective	CPCCCA3014* Construct and install bulkheads	20	20	4	44
7	3	Core	CPCCCA3006* Erect roof trusses	40	20	6	66
	5	Elective	CPCCCA3009* Construct advanced roofs	60	40	10	110
8	4	Core	CPCCCA3010* Install windows and doors	60	20	8	88
	3	Core	CPCCCA3008* Construct eaves	40	20	6	66
	2	Elective	CPCCCA3012* Frame and fit wet area fixtures	20	20	4	44
9	3	Core	CPCCCA3024* Install lining, panelling and moulding	40	20	6	66
	3	Core	CPCCCA3017* Install exterior cladding	40	20	6	66
	3	Core	CPCCCA3016* Construct, assemble and install timber external stairs	40	20	6	66
10	3	Core	CPCCCA3001* Carry out general demolition of minor building structures	40	20	6	66
Total Qualification Hours				1070	710	178	1958
Total	89 weeks	Total face-to-face and self-study hours		1958			
Pre-requisites		An asterisk (*) against a unit code below indicates that there is a prerequisite requirement that must be met. Prerequisite unit(s) must be assessed before assessment of any unit of competency with an asterisk. CPCCCA2002* Use carpentry tools and equipment CPCCCA2011* Handle carpentry materials CPCCCA3001* Carry out general demolition of minor building structures CPCCCA3002* Carry out setting out CPCCCA3003* Install flooring systems CPCCCA3004* Construct and erect wall frames CPCCCA3005* Construct ceiling frames CPCCCA3006* Erect roof trusses CPCCCA3007* Construct pitched roofs CPCCCA3008* Construct eaves CPCCCA3010* Install windows and doors CPCCCA3016* Construct, assemble and install timber external stairs CPCCCA3017* Install exterior cladding					



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	CPCCCA3024* Install lining, panelling and moulding CPCCCA3025* Read and interpret plans, specifications and drawings for carpentry work CPCCCA3028* Erect and dismantle formwork for footings and slabs on ground CPCCCM2008* Erect and dismantle restricted height scaffolding CPCCCM2012* Work safely at heights CPCCCO2013* Carry out concreting to simple forms CPCCOM1012* Work effectively and sustainably in the construction industry CPCCOM1014* Conduct workplace communication CPCCCA3027* Set up, operate and maintain indirect action powder-actuated power tools CPCCCA3009* Construct advanced roofs CPCCCA3014* Construct and install bulkheads CPCCCM2002* Carry out hand excavation CPCCCA3012* Frame and fit wet area fixtures Students must successfully complete CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry and CPCCCA3007* Construct pitched roofs prior to commencing CPCCCA3009* Construct advanced roofs.
Qualifications and Recognition Outcome	Upon successful completion of the course requirements, the student will be awarded a CPC30220 Certificate III in Carpentry qualification.
Assessment	Participants will be advised of the assessment requirements at the beginning of each unit. Assessment is the process of collecting evidence and making judgements about whether competency has been achieved to confirm whether an individual can perform to the standards expected in the workplace, as expressed in the relevant endorsed unit of competency. Assessment is carried out in accordance with the: ● benchmarks for assessment ● specific industry requirements ● principles of assessment ● rules of evidence Assessment will usually commence in the session following delivery and it may take considerable time to complete both the theory and/or practical requirements. As this is a competency-based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed. Formative assessment is provided throughout the course. This is achieved through a range of activities and assessments throughout the training program. These tasks are separate to the summative assessment process that concludes each unit of competency The assessment process may include theory, projects and practical assessments.



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	Each unit has an individual assessment tool and mapping document which establishes the details assessment methodology including: • Outlining the assessment methods • Providing instructions for the assessor • Providing instructions for the students • Being mapped to the unit of competency through a separate mapping document • Ensuring assessment is summative Assessment is based on realistic workplace scenarios and simulations as students; • May not be in suitable employment or • Maybe working in workplaces or work situations that do not use or allow the application of the competency required.
Pathways	This qualification is suitable for an Australian apprenticeship pathway. Pathway into the CPC30220 Certificate III in Carpentry may include: • CPC20120 - Certificate II in Building Construction Pathways from the CPC30220 Certificate III in Carpentry may include: • Certificate IV in Building and Construction (Building) or • A suitable qualification at Certificate IV level
Determining Suitability Assessment	Pre-Training Review: The Pre-training Review is to be conducted within the Determining Suitability Review. It will consist of a self-assessment and a series of questions that are relevant to identify the prospective student's current academic and professional skills and knowledge. The pre-training review is conducted as a means of determining the appropriateness of the chosen qualification, any prior knowledge in the field and if it is a suitable training option in which the student chooses to study. Upon completion, the pre-training information is assessed, and the outcomes are recorded in the Determining Suitability Review. Suggestions are recorded and transferred to the trainer on the training plan. Language, Literacy and Numeracy Assessment Included in the Determining Suitability Assessment is the Language, Literacy and Numeracy (LLN) test. Students will be required to complete the LLN test to determine their level to be able to complete the course or be offered additional support prior to entry into a course. For direct entry into Certificate III in Carpentry without additional support, the student must achieve a minimum of 85% and 90% in DIC's DSA. For direct entry into Certificate III in Carpentry with additional support the student must achieve a minimum of 75%-85% in DIC's DSA. Where an individual does not meet either the minimum required 75% in the DSA or a 5.5 (or equivalent in IELTS) the individual will be recommended to undertake an ELICOS course either within DIC or at a provider of their choosing. The individual is also advised that once they have completed additional English studies, they will be required to re-apply.



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	Della International College will not enrol an eligible individual where the qualification is at an inappropriate level for that student. In the event that minor gaps* are identified, Della International College will provide the student with support services to enable them to undertake the qualification. <i>*minor gaps refer to forms of reasonable adjustment that will not compromise the qualification requirements.</i> Upon completion of the Determining Suitability Assessment, the authorised delegate is to provide feedback to the student regarding the suitability of the qualification to the student's needs and indicate if any support services are required prior to application. This information can be placed on the last page of the training plan in the allocated space. Learning Style Assessment The Learning Style assessment is designed to assess the prospective students learning style and what should be considered in; • How they learn • How they study and • How they should be assessed. The purpose of this assessment is to ensure that the way in which the prospective course is to be delivered is suitable to the student's needs. Upon completing all areas, the assessment is tallied and the outcomes are recorded in the Determining Suitability Review, suggestion are recorded and transferred to the trainer on the training plan.
Medical Issues	Upon enrolling into Della International College, we request that you disclose if you have any medical conditions as there may be contraindications to the course you wish to enrol on. Should you have a medical condition, you will be asked to provide Della International College with a certificate of capacity from your Doctor, clearing you and allowing you to participate in classes.
Policy and procedure	Upon enrolment and on your first day of class you will be provided with an orientation of the course and how it is structured. You will also be given a Student Handbook which outlines and covers all of Della International College's policies and procedures; inclusive but not limited to: Privacy policy, Complaints, Appeals, Withdrawals and other processes. For all forms relating to studying at Della International College, please refer to our website. www.dellainternational.edu.au or email info@dellainternational.edu.au.





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