

## INTERNATIONAL STUDENT APPLICATION FORM

If handwriting your application, please write clearly and in **BLOCK LETTERS**.

Personal Details:				
First Name (Given name):		Family Name (surname):		
Date of Birth (dd/mm/yyyy):				
Gender:	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Indeterminate <input type="checkbox"/>	
Nationality:		Passport Number:		
Visa Type (Please tick):	Student <input type="checkbox"/>	Tourist <input type="checkbox"/>	Working holiday <input type="checkbox"/>	Other <input type="checkbox"/> Specify:
Do you have an Overseas Student Health Cover (OSHC)?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If yes, who is your provider?				
Membership Number:		Expiry: / / (Please attach a copy of your membership details)		
If not, would you like Della to apply on your behalf?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Contact Details:				
Home Phone:		Work Phone:		Mobile Phone:
Email Address:				
Address:				
Address in home country:				
Address in Australia:				
Postal address (if different from above):				
Emergency Contact Details: (LOCAL or INTERNATIONAL)				
Name:		Relationship:		
Contact Number:		Address:		
Language and Cultural Diversity:				
In which country were you born?				
Do you speak a language other than English at home?		No <input type="checkbox"/>	Yes <input type="checkbox"/> please specify:	

English Language proficiency Result (if available) _____	IELTS <input type="checkbox"/>	PTE <input type="checkbox"/>	CAE <input type="checkbox"/>	TOEFL <input type="checkbox"/>
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**Disability:**

Do you consider yourself to have a disability, impairment or long-term condition? Yes  No

If yes please select the area/s:

Hearing/deaf  Physical  Intellectual  Learning  Mental Illness  Acquired brain impairment  Vision   
Medical condition  Other  \_\_\_\_\_

**Schooling:**

What is your highest COMPLETED school level? (Tick ONE box only)

Year 12 or equivalent  Year 11 or equivalent  Year 10 or equivalent  Year 9 or below  Never attended school

**Previous Qualifications Achieved:**

Which of the qualifications listed below have you SUCCESSFULLY completed? **(Please tick below)**

Bachelor degree or higher degree  Advanced diploma or associate degree   
Diploma (or associate diploma)  Certificate IV (or advanced certificate/technician)   
Certificate III (or trade certificate)  Certificate II  Certificate I   
Other education (including certificates or overseas qualifications not listed above)

**Recognition of Prior Learning & Credit Transfer:**

I wish to apply for RPL: No  Yes

I have attached my RPL Application Form: No  Yes

I wish to apply for Credit Transfer: No  Yes

I have attached my Credit Transfer Application Form: No  Yes

**Choose Your Course**

*Please note that application fees and material fees for all courses are non-refundable.*

English				
Tick	Course Name	CRICOS Code	Course Duration	Total Tuition Fees
<input type="checkbox"/>	<b>General English (Beginner to Advanced)</b>	<b>091955F</b>	<b>12 - 73 weeks</b>	<b>\$253.00 per week</b>

Number of weeks you would like to apply for: \_\_\_\_\_

**Min 12 weeks - Max 73 weeks**

Total course fee: number of weeks × \$253 + \$300 Material fee + \$200 Application fee

**Business and Management**

Tick	Course Name	CRICOS Code	Course Duration	Total Tuition Fees
<input type="checkbox"/>	<b>BSB51918 Diploma of Leadership and Management</b>	<b>098728E</b>	<b>52 weeks</b>	<b>\$12,000.00</b>

Tuition Fees include Material and Application Fees (\$200 Application fee + \$300 Material Fee)

Payment as per study periods\* {\$2,875 (x4) + (\$200 Application fee + \$300 Material Fee)}

<input type="checkbox"/>	<b>BSB61015 Advanced Diploma of Leadership and Management</b>	<b>088814A</b>	<b>76 weeks</b>	<b>\$16,000.00</b>
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Tuition Fees include Material and Application Fees (\$200 Application fee + \$300 Material Fee)

Payment as per study periods\* {\$2,580 (x5) + 2600.00 + (\$200 Application fee + \$300 Material Fee)}

<input type="checkbox"/>	<b>BSB40515 Certificate IV in Business Administration</b>	<b>087036B</b>	<b>30 weeks</b>	<b>\$5,000.00</b>
Tuition Fees include Material and Application Fees (\$200 Application fee + \$300 Materials Fee) <input type="checkbox"/> Payment as per study periods* {\$2,250 (x2) + (\$200 Application fee + \$300 Materials Fee)}				
<b>Building and Construction</b>				
<b>Tick</b>	<b>Course Name</b>	<b>CRICOS Code</b>	<b>Course Duration</b>	<b>Total Tuition Fees</b>
<input type="checkbox"/>	<b>CPC30211 Certificate III in Carpentry</b>	<b>091404D</b>	<b>52 weeks</b>	<b>\$15,000.00</b>
Tuition Fees include Material and Application Fees (\$200 Application fee + \$1500 Material Fee) <input type="checkbox"/> Payment as per study periods* {\$3500 (x4) + (\$200 Application fee + \$1500 Material Fee)}				
<input type="checkbox"/>	<b>CPC30220 Certificate III in Carpentry</b>	<b>104860B</b>	<b>100 weeks</b>	<b>\$27,200.00</b>
Tuition Fees include Material and Application Fees (\$200 Application fee + \$3200 Material Fee) <input type="checkbox"/> Payment as per study periods* {\$5950 (x4) + (\$200 Application fee + \$3200 Material Fee)}				
<input type="checkbox"/>	<b>CPC30611 Certificate III in Painting and Decorating</b>	<b>077507C</b>	<b>100 Weeks</b>	<b>\$24,000.00</b>
Tuition Fees include Material and Application Fees (\$200 Application fee + \$2000 Material Fee) <input type="checkbox"/> Payment as per study periods* {\$3,650 (x5) + \$3,550.00 (\$200 Application fee + \$2000 Material Fee)}				
<input type="checkbox"/>	<b>CPC50308 Diploma in Building and Construction (Management)</b>	<b>082044J</b>	<b>52 weeks</b>	<b>\$10,000.00</b>
Tuition Fees include Material and Application Fees (\$200 Application fee + \$300 Material Fee) <input type="checkbox"/> Payment as per study periods* {\$2,375 (x4) + (\$200 Application fee + \$300 Material Fee)}				

### Payment Details

Payment Options prior to commencement:

In full <input type="checkbox"/>	Half <input type="checkbox"/>	Study period* <input type="checkbox"/> (qualification/s details)	Payment plan <input type="checkbox"/>
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\*Please note: Study period refers to the number of terms within the delivery of a course. If you have chosen this option, payment is due at the commencement of the study period.

### Preferable intake:

Jan  Feb  Mar  Apr  May  Jun  Jul  Aug  Sep  Oct  Nov  Dec  
 2021  2022  2023

### Reason of Study:

Of the following categories, select the one which BEST describes the main reason you are undertaking this course:

- |   |  |
|---|--|
| <input type="checkbox"/> To get a Job                     | <input type="checkbox"/> It is a requirement of my current job     |
| <input type="checkbox"/> To develop my existing business  | <input type="checkbox"/> I wanted extra skills for my job          |
| <input type="checkbox"/> To start my own business         | <input type="checkbox"/> To get into another course of study       |
| <input type="checkbox"/> To try for a different career    | <input type="checkbox"/> For personal interest or self-development |
| <input type="checkbox"/> To get a better Job or Promotion | <input type="checkbox"/> Other reasons                             |

### Employment:

Of the following categories, which BEST describes your current employment status?

- |   |  |
|---|--|
| <input type="checkbox"/> Full-time employee                   | <input type="checkbox"/> Employed – unpaid worker in a family business |
| <input type="checkbox"/> Part-time employee                   | <input type="checkbox"/> Unemployed – seeking full-time work           |
| <input type="checkbox"/> Self-employed – not employing others | <input type="checkbox"/> Unemployed – seeking part-time work           |
| <input type="checkbox"/> Self-employed – employing others     | <input type="checkbox"/> Not employed – not seeking employment         |

### Unique Student Identifier (USI):

From 1 January 2015, we - Della International College Pty Ltd, can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVER. If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-USI/> on a computer or mobile device. Please note that if you would like to specify your gender as 'other' you will need to contact the USI Office for assistance.

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**Enter your Unique Student Identifier (USI) (If you already have one)**

If you do not have a USI, you can apply at [www.usi.gov.au](http://www.usi.gov.au) Della International College can apply to the Student Identifiers registrar on your behalf for a USI. You will be required to complete the Unique Student Identifier Application Form

**Other Payable Fees**

Document	Cost
Re-Issue of Testamurs / Statements of attainment	\$50 each copy
Reassessment Fee	\$220.00 (after third attempt)
RPL Fee	\$250.00 per unit
Re-Issue of Student Card	\$20.00
Late payment of semester fees	\$250.00 per instalment
Change to CoE	\$200 Not applicable where support has been provided to achieve learning outcomes.
Unit re-enrolment fee	\$500.00 (for students who exceed the maximum duration period)

**Privacy Statement**

Under the *Data Provision Requirements 2012*, **Della International College Pty Ltd** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by **Della International College Pty Ltd** for statistical, administrative, regulatory and research purposes. **Della International College Pty Ltd** may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third-party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988 (Cth)*, the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).

## Student Agreement and Declaration

In signing this Application Form,

1. I confirm I have been provided the necessary information to make an informed choice into the qualification/s for which I am applying including, entry requirements, course duration, modes of study and assessment requirements
2. I have a genuine interest in studying the course, and I have the financial capacity to meet tuition fees, living expenses, travel expenses, Overseas Student Health Cover for the duration of my studies.
3. I understand that I can pay full fees if I wish to, but I am not required to pay more than 50 percent up front. I also agree to pay tuition fees as they become due.
4. I understand that the application fee is payable at the time of lodging the application form and is non-refundable.
5. I understand that the material fee is payable upon commencement and is non-refundable.
6. I can view current policies and procedures online at [www.dellainternational.edu.au](http://www.dellainternational.edu.au)
7. The college has permission to use any photographic image on which you may appear on marketing and advertising materials;
8. Della International College Pty Ltd is required, under s19 of the ESOS Act, to tell the Department about changes to student's enrolment; and any breach by students of student visa conditions relating to attendance or satisfactory academic performance;
9. I understand that Della International College Pty Ltd has access to my personal information for the purpose of verifying the USI number.
10. As an overseas student or intending overseas student, while in Australia and studying, I must notify Della International College Pty Ltd within 7 days of any changes to my contact details including:
  - my current residential address, mobile number (if any) and email address (if any)
  - who to contact in emergency situations
  - any changes to those details, within 7 days of the change being made
11. I declare that the information I have provided to the best of my knowledge is true and correct.
12. I acknowledge that providing false information and /or failing to disclose any information relevant to my application for enrolment and /or failure to complete an application form may result in the withdrawal of any offer
13. I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

**Student Name:** \_\_\_\_\_

**Student Signature [or electronic acknowledgement]:** \_\_\_\_\_

**Date:** \_\_\_\_\_