



RTO Code 21738 CRICOS Provider Code 02716C

150-154 A' Beckett Street, Melbourne, Victoria 3000, Australia

Ph: 61-3-9329 9430 Fax: 61-3-9329 4689

Email: info@dellainternational.edu.au Website: www.dellainternational.edu.au

GROUP CHANGE REQUEST FORM

STUDENT NAME: _____ DOB: __/__/__

Date: _____ Phone Number: _____

Course: _____

Current Group:

New Group:

REASON FOR GROUP CHANGE:

FOR OFFICE USE ONLY:

Change Request: Approved Rejected

Approved By: _____ / _____
(Name) (Signature)

New Group: _____ Change Effective From: __/__/__

FOR ADMINISTRATION STAFF ONLY

Student Database Updated: YES DATE: __/__/__

VETTRAK Updated: YES DATE: __/__/__

All Departments Notified: YES DATE: __/__/__

STAFF NAME & SIGNATURE: _____