



Deferment/Suspension/Cancellation Form

Important Instructions:

- ✓ The form is submitted to the Administration Department for approval
- ✓ Outcome will be notified to you within 10 working days from the date of receipt of complete application
- ✓ You should read the policy carefully to establish your eligibility for this form
- ✓ If you change your address during the period of suspension/deferment/cancellation please contact us to ensure your address details are updated for future correspondence
- ✓ Before your application will be considered, you must complete all the sections below and attached the documents, relevant to your application

Personal Details

FamilyName:		Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>	
Given Name:		Date of Birth: / /	
Address:		Post Code:	
Student IDNo:	Group:	Mobile:	
Email:			

Course:

Are you leaving Australia? Yes No

If YES, Please attach a copy of your travel itinerary to this application and complete the overseas contact details below

Unit/House: _____ Street: _____
 Suburb/District: _____ State: _____
 Country: _____ Overseas Contact No: _____

Applying For

Deferment Suspension Cancellation

Please tick the appropriate reason:

- Financial Problem Unable to cope with course taught Illness Personal Matters
 Family Obligations Family Bereavement
- Others (Specify):

Suspension Dates Start Date: End Date:

Supporting Documentation Attached



Student Declaration	
<input type="checkbox"/>	I declare that the information provided above is true and complete.
<input type="checkbox"/>	I authorize Della International College Pty Ltd to obtain official student records from any educational institution necessary to make an informed decision about the application or matters that concern enrolment.
<input type="checkbox"/>	I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application may delay the process of my application or withdrawal of the offer of a place
<input type="checkbox"/>	I understand that deferring, suspending or cancelling my enrolment may affect my current student visa

Student Signature: _____

Date: / /

OFFICEUSE ONLY	
Outcome:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Comments: (if applicable)
Any changes in the student enrolment status is notified to Department Education via prisms within 14 days from the date of change	
Processed by:	
Signature:	Date: / /